



Cabinet (Resources) Panel

Minutes - 17 June 2014

Attendance

Members of the Cabinet (Resources) Panel

Cllr Andrew Johnson (Chair)
Cllr Peter Bilson
Cllr Steve Evans
Cllr Phil Page
Cllr John Reynolds
Cllr Paul Sweet

Employees

Keith Ireland	Strategic Director, Delivery
Tim Johnson	Strategic Director, Education and Enterprise
Nick Alderman	Chief Accountant
Alistair Merrick	Assistant Director, Central Services
James McElligott	Assistant Director, Schools, Skills and Learning

Part 1 – items open to the press and public

Item No. *Title*

- 1. Apologies for absence**
Apologies were received from Cllr Lawrence.
- 2. Declarations of interest**
There were no declarations of interest.
- 3. Minutes of the previous meeting**
The minutes were approved as an accurate record of the meeting.
- 4. Matters arising**
There were no matters arising.
- 5. Black Country Local Broadband Plan**
Resolved:
To approve entering into collaboration agreements to enable delivery of the Black Country Local Broadband Plan and delegate authority to the Chief Legal Officer to execute the final collaboration agreement.

6. **Wolverhampton Urban Traffic Control service level agreement: Dudley Metropolitan Borough Council 2014-17**

Resolved:

To approve the extension of the Service Level Agreement (SLA) for the provision of Urban Traffic Control (UTC) services to Dudley Metropolitan Borough Council (DMBC) until 31 March 2015.

7. **Home to School Transport for SEN pupils 2014/15**

Resolved:

To delegate authority to the Cabinet Member for Schools, Skills and Learning, in consultation with the Strategic Director for Education and Enterprise, to accept tenders for the provision of Hired School Transport for the 2014/15 academic year.

8. **Corporate Condolence Protocol**

Resolved:

To approve the corporate condolence protocol to be implemented when required, subject to the amendments below:

(a) That the Leader of the Council will determine in consultation with the Director of Delivery, when the flag should be flown at half-mast.

(b) That 'immediate' Royals should be defined in consultation with the Department of Communities and Local Government when appropriate.

9. **Schedule of Individual Executive Decisions**

Resolved:

To note the summary of Individual Executive Decisions approved by the appropriate Cabinet Member or Cabinet Members, following consultation with relevant senior employees.

10. **Exclusion of press and public**

Resolved:

That in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information falling within the paragraphs of Schedule 12A of the Act set out below:

<i>Item no.</i>	<i>Title</i>	<i>Applicable Paragraph</i>
11	Corporate Asset Management Fund – Approval of Schemes 2014-15	3
12	Blocks 10 and 11, Wolverhampton Interchange	3
13	Information, advice and guidance: Connexions contract proposals	3
14	Procurement – award of contracts for works, goods and services	3

11. **Corporate Asset Management Fund - Approval of Schemes 2014-15**

Resolved:

1. To approve the list of prioritised schemes and reserve list as amended.
2. To note that a further report will be submitted to Cabinet (Resources) Panel in July on the proposed schemes to be funded from Planned Maintenance Enhancements Fund.

12. **Blocks 10 and 11, Wolverhampton Interchange**

Resolved:

To agree an addendum to the minutes of the meeting of 17 December 2013, to retrospectively approve exchanging a contract with Neptune Projects Limited to purchase the long leasehold interest in Block 11, the bus station and the Queen's Building.

13. **Information, advice and guidance: Connexions contract proposals**

Resolved:

1. To agree that the Council's impartial information, advice and guidance (IAG) service and other associated activities presently delivered by Prospects Services Limited and commonly referred to as the Connexions Service be delivered through an in-house service from 1 April 2015.
2. To delegate authority to the Cabinet Member for Schools, Skills and Learning , in consultation with the Director for Education and Enterprise to:
 - a) provide further information reports which update and advise members of the Cabinet (Resources) Panel on the progress of bringing the service in-house
 - b) monitor the due diligence exercise (Section 5 of this Report)
 - c) authorise the terms of any TUPE Business Transfer Arrangement entered into with Prospects Services Limited

14. **Procurement - award of contracts for works, goods and services**

Resolved:

1. To renew the Microsoft Enterprise Agreement with Bytes Software Services as a direct call off from the National Pro5 Framework Agreement and approve a virement from the budget for Future Developments to the Refresh budget within the ICTS main capital programme, and to approve the Chief Legal Officer to be authorised to execute the contract.
2. To approve the variation to the existing contracts to provide day services for older people until 31 March 2016 and give delegated responsibility to

Commissioners and Procurement Officers to formalise the variation to the contract.

3. To delegate authority to the Cabinet Member for Resources, in consultation with the Director for Pensions, to approve the award of a contract for the appointment of a West Midlands Pension Fund Property Portfolio Manager once the evaluation process is complete, and to approve that the Chief Legal Officer be authorised to execute the contract.
4. To approve the holding of a Performing Rights Society Music license by the Council and for the Council to make royalty payments to PRS music on the grounds that there is only one source for this license.
5. To approve the on-going use of the Disclosure and Barring Service (formerly CRB checks) to provide the checks required for employees who work with vulnerable children and adults.